

Visitor Safety Measures

Integrity. Devotion to Clients. Respect for the Individual. These core values have served as a touchstone for the Firm for almost 150 years. As we have in the past, we will continue to focus on these values to guide us through exceptional and uncertain times. In order to protect our personnel and guests, we are enacting these temporary safety measures to prevent the spread of COVID-19. If you have any questions, please contact your host or you are welcome to email us at coronavirus@wbd-us.com.

1. Prior to coming into a Womble Bond Dickinson office, we would ask that you review the most recent guidance from the CDC on [COVID-19 symptoms](#). If you have any of these symptoms, please plan to participate remotely in the meeting or re-schedule your visit for a later time.
2. While visiting one of our offices, and for your health and safety, we are encouraging the use of face coverings for our personnel and guests, especially where social distancing will be difficult to maintain. Our guests are welcome to use the complimentary face coverings offered at the reception desk.
3. All guests are asked to maintain social distancing expectations of six (6) feet or more.
4. Some of our property managers will have additional requirements for parking decks, limited entrance/exit locations, lobbies, waiting areas, elevators, etc. Please follow the instructions on any posted signs. Your local host will share any office-specific requirements in advance of your visit.
5. Our reception area has been set up with “no contact” solutions to welcome you and offer support to navigate our space while you are on-site. Floor maps, hand sanitizer, and other resources will be available throughout our facility. You will be asked to provide contact information at reception to ensure that we can reach you in the event of a COVID-19 incident.
6. Our breakrooms and kitchens will be closed during early stages of our re-entry plan. The local office will supply additional information on implementation plans to help mitigate any inconvenience this may cause.
7. Our conference room capacity will be limited to ensure social distancing standards can be maintained.
8. No more than 10 people (fewer in certain states) are allowed in one conference room or common area.
9. We are working with our property managers to ensure air filtration and ventilation specifications are maintained.
10. We are continuing our enhanced cleaning protocols that include cleaning before and after each meeting and frequently wiping down all high-touch areas.

For COVID-19 related webinars and resources, please visit our [COVID resource page online](#). Email any questions to coronavirus@wbd-us.com. Your health and safety and that of our employees is paramount.

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